

Your Quick Guide to the Emanuel Synagogue Conversion Program

Documentation to be Completed Prior to Commencement

Membership

We require all conversion students (and their partners, if applicable) to join the Synagogue as members. This is so you can be informed of all of our events, including discounted ticket prices and feel part of a welcoming community. Please see the last page of the application form for the various fee levels.

Conversion Fee and Application

We require all conversion students to complete a Conversion Application Form. The fee to join our conversion program is \$1500 that can be paid by including your credit card details on the application form attached. Alternatively, you can authorise for us to deduct this amount with your membership fee payment (if applicable); call the Synagogue Office to pay over the phone with a credit card; or by direct deposit into: Emanuel Synagogue, BSB: 062-198, Account Number: 1067 7810.

Security Screening

We require all conversion students to complete the security screening form and return it to the office together with the required supporting documentation (i.e. copies of driver's licence, passport and two character references).

The screening can take around 4 weeks to process and we'll notify you of the outcome so that we can welcome you to services, events and classes. There is no fee to process the security screening.

These three forms will be emailed to you to be completed electronically and emailed back to the Synagogue Office.

Administration Contact: Sarah Vasin E: sarah@emanuel.org.au

Accounts Department Contact: Patrick Anlauf, E: patrick@emanuel.org.au

Conversion Program

Our conversion program is held on Thursday nights, from 7:30pm-9:00pm at the Synagogue and all conversion students are required to attend with their partners (if applicable). The classes are held over four terms, running for twelve months. Program in-takes are at the start of each term.

Contact: Rabbi Rafi Kaiserblueth E: rkaiserblueth@emanuel.org.au

Regular Meetings with the Rabbi

Each conversion student can nominate one of our Rabbis as their mentor. They will be required to meet with the Rabbi once per term. These meetings are coordinated directly with the Rabbi or by calling the Office.

After Completing the Program

Following the completion of the classes, the following will be arranged with you:

1. Completion of the In-House Exam (to be sat in the office, allowing two hours maximum).
2. Meeting with the Beit Din (usually held on a Thursday in the late morning)
3. Mikvah (at Parsley Bay Reserve, usually held after the Beth Din meeting)
4. Hebrew Naming Ceremony (usually held in the Synagogue after the Mikvah)